

AIVISTA ACADEMY

# Baby Steps With AI

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## Module 5

### What's Next

*AI made simple. One step at a time.*

# What's changed since Module 1?

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- Wins from the room

# Automation, in plain English

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- Everything so far needed you there.
- Automation is work that happens
- without you present.

# What it looks like

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- Form comes in →
- AI writes a personal reply →
- Details get saved →
- Reminder set for you

# You don't write code

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- You pick 'when this happens'
- and 'then do this' from menus.
- Zapier. Make.

# The honest test

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- Does it happen weekly?
- Does it follow the same steps?
- If no to either - keep doing it by hand.

# Three worth having

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- New enquiry auto-reply
- Weekly summary
- Content scheduling

# The other tools

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- Claude · ChatGPT · Gemini
- Image tools · Transcription

One tool used daily

beats five tools tried once.

# Keeping up without drowning

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- Use one daily
- Add one prompt a week
- Try one new thing a month

# Nothing here was a secret

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- It was practice.
- Anyone selling you a secret prompt
- is selling you something.

# Your 90 days

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- 1-30 Habit. One routine, daily.
- 31-60 Depth. Templates. Teach someone.
- 61-90 Leverage. Automate, or go deeper.

A plan you didn't write down  
is a wish.

# Your turn

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- 5.1 the test · 5.2 your 90 days
- 5.3 your number · 5.4 who you teach

## Certificates

# AlVista Academy Certificate of Completion

You came in thinking you were behind.

You're leaving having actually used it.  
That's the whole difference.